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ON JULY 18, 2023 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions:	386	Pages	46
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Disbursements of Special Welfare Funds:	\$ 21,143.18
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Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, APS, CPS, Foster Care, Grants):

Receipt No's: 1091836 - 1162297	\$ 42,632.67
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Payment for Payroll and Administrative Payments as follows:

Payroll

JUNE 15, 2023	\$ 121,489.99
JUNE 30, 2023	\$ 183,021.20
TOTAL	\$ 304,511.19

Administrative Payments:

Warrant No.	200944 - 200961	\$ 11,076.96
	200962	\$ 20.00
	200963 - 200965	\$ 1,564.05
	200966	\$ 1,106.94
	200968 - 200969	\$ 213.26
	201177 - 201195	\$ 122,410.26
	TOTAL	\$ 136,391.47

RATINGS COMPLETED:

Position #:300, Watson, Marcella, Director II

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Cont'd of RATINGS:

Position #:504, Lester, Whitney, Benefit Programs Specialist II
Position #:505, Booher, Tina, Benefit Programs Specialist II
Position #:511, Turpin, Tyan, Human Services Assistant III
Position #:618, McClanahan, Corenia, Human Services Assistant III

INTO CUSTODY:

21217162 21218984 21219370

OUT OF CUSTODY:

2118424

DISCUSSION HELD:

ADMINISTRATIVE BOARD MEETING HELD ON June 21, 2023:

PRESENT:

Harold H. Fuller, Board Chairman
Vern Presley, Attorney
Greg Rowe
Hassell Bailey
Lynn Smith
Amanda Blankenship
Marcella Watson, Director
Holly McClanahan, Admin. Clerk
Andrea Randolph Admin. Services Manager
Celeste Barrett
Kandi Campbell
Jennifer Taylor
John Taylor

ABSENT:

Linda Boyd
Eddie Sturgill

Harold H. Fuller, Board Chairman called the meeting to order at 6:00 P.M.

Hassell Bailey made a motion to approve the agenda, seconded by Greg Rowe, and by unanimous voice vote, the motion passed.

Lynn Smith made a motion to approve the May 16, 2023, minutes, seconded by Amanda Blankenship, and by unanimous voice vote, the motion passed. Hassell Bailey was not present for the May 16, 2023 meeting he abstained.

Amanda Blankenship made a motion to approve agency expenditures, seconded by Hassell Bailey, and by unanimous voice vote, motion passed.

Director Marcella Watson stated the agency was invited to Heritage Hall for a July 4th celebration. Director Watson stated that receptionist Sharon Stevenson was promoted to Human Services Assistant III Screener Scanner position and Eligibility worker Courtney Justus was promoted to TANF/VIEW Specialist. Director Watson stated the agency is still working on the partnership with Mountain Mission School and is one step closer, but we still have work to do. Director Watson stated that Care Center Director April Moorefield is hoping to have a home built on the Mountain Mission school campus which will become Harper's Home. Director Watson stated the agency will be allowed to go to the Mountain Mission School campus and can place children there if they need to spend the night instead of staying at the agency. Director Watson stated Mountain Mission has already agreed to feed and clothe the children that the agency transports there and this would be separate from the Mountain Mission residents. Director Watson stated the agency conducted 2 focus group sessions with Kathy Ralston, which will be discussed in closed session. Director Watson stated she is trying to organize a management team and the team will keep agendas and notes and will inform staff what was discussed in meetings.

OLD BUSINESS:

Director, Marcella Watson stated the agency is continuing their efforts on recruiting and there is still no approval for the Whitewood flood. Director Watson stated the vehicles parked in front of the agency are the new vehicles that were purchased. Director Watson stated that the agency also purchased a mural that is on the wall in the foyer.

NEW BUSINESS:

Director Watson stated that the agency has purchased twenty-eight new desks and on Friday June 16th some of the desks were delivered. Director Watson stated that the county came and collected some of the old desks and the desks were put in a truck and crushed. Director Marcella Watson stated that Harman Memorial Baptist Church is starting a school and an employee that goes to church there asked if the agency would donate some of the desks. Director Watson stated she contacted Pastor Shea Shrader, and Mr. Shrader stated the church would appreciate the donation of five or six desks. Board Chairman Harold Fuller then asked Attorney Vern Presley if the agency could legally donate the desks. Attorney Vern Presley advised that Director Watson to call

County Administrator Craig Horn and ask if the desks are going to be crushed, can the agency donate them to Harman Memorial Baptist Church.

Lynn Smith made a motion to declare the desk surplus and if County Administrator Craig Horn agrees the agency can donate the desks to Harman Memorial Baptist Church, seconded by Greg Rowe, and by unanimous voice vote, the motion passed. Amanda Blankenship abstained due to conflict of interest.

Harold Fuller moved to discuss personnel and legal counsel, Greg Rowe made a motion for the Board to move into closed session pursuant to 2.2-3711-A1 and 2.2-3711-A8. Hassell Bailey seconded this motion, and by unanimous voice vote of the Board, the motion passed.

The Board moved out of closed session upon motion by Greg Rowe, seconded by Lynn Smith, and by unanimous roll call vote of the Board stipulated that nothing was discussed in closed session except what the Board went into closed session for.

CERTIFICATION OF CLOSED SESSION

WHEREAS, The Buchanan County Department of Social Services Administrative Board has convened on June 21, 2023, pursuant to an affirmative-recorded vote in accordance with the provision of the Virginia Freedom of Information; and **WHEREAS**, 2.1-3711 of Virginia requires a certification by the Administrative Board that such closed session was conducted in conformity with Virginia Law.

NOW THEREFORE, BE IT RESOLVED that the Buchanan County Department of Social Services Administrative Board certifies by roll call vote of Harold Fuller, Greg Rowe, Amanda Blankenship, Lynn Smith and Hassell Bailey to the best interest of each member's knowledge only matters identified in the motion convening the closed meeting were heard, discussed or considered by the Buchanan County Department of Social Services.

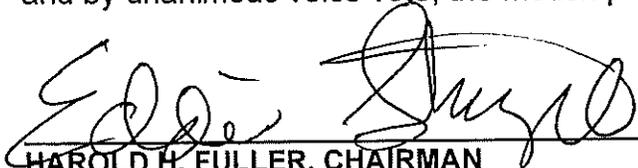
Lynn Smith made a motion to approve the amended or revised MOU with DHCD regarding the Hurley Flood Project, it was seconded by Amanda Blankenship, and by unanimous voice vote, the motion passed.


HAROLD H. FULLER, CHAIRMAN

07/18/23
DATE

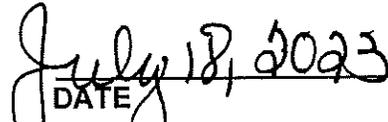
Next Board meeting will be July 18, 2023, in the conference room at Social Services.

Amanda Blankenship made a motion to adjourn, Hassell Bailey seconded this motion, and by unanimous voice vote, the motion passed.


HAROLD H. FULLER, CHAIRMAN


DATE


MARCELLA WATSON, DIRECTOR


DATE