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ON JANUARY 16, 2024 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions: 151 Pages 22

Disbursements of Special Welfare Funds: \$ 7,204.95

Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, APS, CPS, Foster Care, Grants):

Receipt No's: 1162520 - 1162564 \$ 28,663.18

Payment for Payroll and Administrative Payments as follows:

Payroll

DECEMBER 15, 2023	\$ 129,085.94
DECEMBER 29, 2023	<u>\$ 206,516.33</u>
TOTAL	\$ 335,602.27

Administrative Payments:

Warrant No. 203268 - 203270	\$ 6,406.97
203271	\$ 100.00
203310 - 203328	\$ 17,192.85
203533 - 203544	\$ 99,836.67
203545 - 203546	\$ 791.50
203614 - 615	<u>\$ 3,988.71</u>
TOTAL	\$128,316.70

RATINGS COMPLETED:

Position #:516, Owens-Marshall, Joyce, Benefit Programs Specialist II
Position #:604, Marshall, John E., Information Systems Support Specialist II

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INTO CUSTODY

21217273 21226038 (2)

OUT OF CUSTODY:

21184689

DISCUSSION HELD:

ADMINISTRATIVE BOARD MEETING HELD ON December 19, 2023:

PRESENT:

Harold H. Fuller, Chairman

Amanda Blankenship, Vice Chairman

Hassell Bailey Greg Rowe

Lynn Smith

Josh Horn

Tom Mackey

Hassell Bailey

Vern Presley, Attorney

Marcella Watson, Director

Holly McClanahan, Admin. Clerk

Harold H. Fuller, Chairman called the meeting to order at 6:00 P.M.

Amanda Blankenship made a motion to approve the agenda, seconded by Lynn Smith, and by unanimous voice vote, the motion passed.

Amanda Blankenship made a motion to approve the November 21, 2023, minutes, seconded by Josh Horn and by unanimous voice vote, the motion passed. Hassell Bailey was not present for the November 21, 2023, meeting, he abstained.

Greg Rowe made a motion to approve agency expenditures, seconded by Tom Mackey, and by unanimous voice vote, motion passed.

Director Discussion:

Director Marcella Watson provided information on agency events, but nothing was proposed, deliberated, or decided.

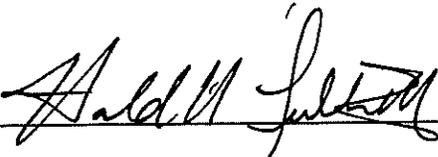
Harold H. Fuller moved to discuss personnel and legal, Lynn Smith made a motion for the Board to move into closed session pursuant to 2.2-3711-A1 and 2.2-3711-A8. Hassell Bailey seconded this motion, and by unanimous voice vote of the Board, the motion passed.

The Board moved out of closed session upon motion by Amanda Blankenship, seconded by Hassell Bailey, and by unanimous roll call vote of the Board stipulated that nothing was discussed in closed session except what the Board went into closed session for.

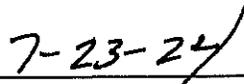
CERTIFICATION OF CLOSED SESSION

WHEREAS, The Buchanan County Department of Social Services Administrative Board has convened on December 19, 2023, pursuant to an affirmative-recorded vote in accordance with the provision of the Virginia Freedom of Information; and WHEREAS, 2.1-3711 of Virginia requires a certification by the Administrative Board that such closed session was conducted in conformity with Virginia Law.

NOW THEREFORE, BE IT RESOLVED that the Buchanan County Department of Social Services Administrative Board certifies by roll call vote of Harold H. Fuller, Greg Rowe, Amanda Blankenship, Lynn Smith, Josh Horn, Hassell Bailey and Tom Mackey to the best interest of each member's knowledge only matters identified in the motion convening the closed meeting were heard, discussed, or considered by the Buchanan County Department of Social Services.



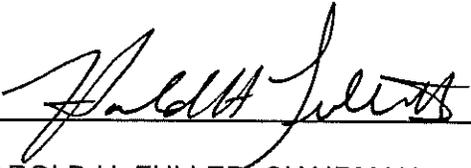
HAROLD H. FULLER, CHAIRMAN



DATE

The next Board meeting will be January 16, 2024, in the conference room at Social Services.

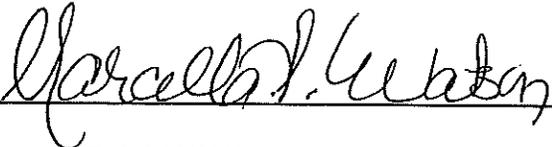
Josh Horn made a motion to adjourn, Greg Rowe seconded this motion, and by unanimous voice vote, the motion passed.



HAROLD H. FULLER, CHAIRMAN

1-23-24

DATE



MARCELLA WATSON, DIRECTOR

1/23/24

DATE