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ON MARCH 19, 2024 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions:	163	Pages	24
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Disbursements of Special Welfare Funds:	\$ 8,148.85
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Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, APS, CPS, Foster Care, Grants):

Receipt No's: 1162595 - 1162627	\$ 41,092.75
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Payment for Payroll and Administrative Payments as follows:

Payroll

FEBRUARY 15, 2024	\$ 130,160.22
FEBRUARY 29, 2024	<u>\$ 194,139.30</u>
TOTAL	\$ 324,299.52

Administrative Payments:

Warrant No.	204011- 204012	\$ 1,664.00
	204037 - 204041	\$ 2,767.75
	204090 - 204106	\$ 13,882.63
	204190 - 204204	\$ 103,382.27
	204401	\$ <u>312.00</u>
	TOTAL	\$ 122,008.65

RATINGS COMPLETED:

Position#:518, Vandyke, Barbara, Benefit Programs Specialist IV

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INTO CUSTODY

21228443 (4)

OUT OF CUSTODY:

20928991 21216958 (3)

DISCUSSION HELD:

ADMINISTRATIVE BOARD MEETING HELD ON February 20, 2024:

PRESENT:

Amanda Blankenship, Vice Chairman
Greg Rowe
Lynn Smith
Josh Horn
Tom Mackey
Hassell Bailey
Vern Presley, Attorney
Marcella Watson, Director
Holly McClanahan, Admin. Clerk
Desiree Baker

ABSENT:

Harold H. Fuller, Chairman

Amanda Blankenship, Vice Chairman called the meeting to order at 6:00 P.M.

Lynn Smith made a motion to approve the agenda, seconded by Josh Horn, and by unanimous voice vote, the motion passed.

Lynn Smith made the motion to follow state holiday schedule, seconded by Hassell Bailey, and by unanimous voice vote, the motion passed.

Josh Horn made a motion to approve the January 23, 2024, minutes, seconded by Tom Mackey and by unanimous voice vote, the motion passed.

Hassell Bailey made a motion to approve agency expenditures, seconded by Tom Mackey, and by unanimous voice vote, motion passed.

Director Discussion

Director Marcella Watson provided information on agency events, but nothing was proposed, deliberated, or decided.

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Old Business

No Old Business

New Business

No New Business

Amanda Blankenship moved to discuss personnel, salaries and legal, Greg Rowe made a motion for the Board to move into closed session pursuant to 2.2-3711-A1 and 2.2-3711-A8. Hassell Bailey seconded this motion, and by unanimous voice vote of the Board, the motion passed.

The Board moved out of closed session upon motion by Lynn Smith, seconded by Hassell Bailey, and by unanimous roll call vote of the Board stipulated that nothing was discussed in closed session except what the Board went into closed session for.

CERTIFICATION OF CLOSED SESSION

WHEREAS, The Buchanan County Department of Social Services Administrative Board has convened on February 20, 2024, pursuant to an affirmative-recorded vote in accordance with the provision of the Virginia Freedom of Information; and **WHEREAS**, 2.1-3711 of Virginia requires a certification by the Administrative Board that such closed session was conducted in conformity with Virginia Law.

NOW THEREFORE, BE IT RESOLVED that the Buchanan County Department of Social Services Administrative Board certifies by roll call vote of Greg Rowe, Amanda Blankenship, Lynn Smith, Josh Horn, Hassell Bailey and Tom Mackey to the best interest of each member's knowledge only matters identified in the motion convening the closed meeting were heard, discussed, or considered by the Buchanan County Department of Social Services.


AMANDA BLANKENSHIP, VICE CHAIRMAN

8-19-25
DATE

The next Board meeting will be March 19, 2024, in the conference room at Social Services.

Hassell Bailey made a motion to adjourn, Greg Rowe seconded this motion, and by unanimous voice vote, the motion passed.


AMANDA BLANKENSHIP, VICE CHAIRMAN

8-19-25
DATE


MARCELLA WATSON, DIRECTOR

8.19.25
DATE