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ON FEBRUARY 17, 2026 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions:	14	Pages	21
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Disbursements of Special Welfare Funds: \$ 4,2634.36

Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, APS, CPS, Foster Care, Grants):

Receipt No's: 1163500 - 1163536	\$ 13,053.29
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Payment for Payroll and Administrative Payments as follows:

Payroll:

JANUARY 15, 2026	\$ 120,701.85
JANUARY 30, 2026	\$ 190,319.48
TOTAL	\$ 311,021.33

Administrative Payments:

Warrant No.

212842 - 212857	\$ 8,905.72
212858 - 212873	\$ 5,180.41
213124 - 213138	\$112,427.77
213139	\$ 1,114.53
TOTAL	\$127,628.43

RATINGS COMPLETED:

Position#: 101, Helton, Melanie, Family Services Specialist II
Position#: 204, Earp, Morgan, Family Services Specialist II
Position#: 305, McClanahan, Holly, Human Resource Specialist

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RATINGS CONT'D:

Position#:509, Marshall, Dreama, Benefit Programs Specialist II
Position#: 514, Hurley, Deena, Benefit Programs Specialist II
Position#: 521, Justus, Cynthia, Benefit Programs Specialist II
Position#: 558, Lester, Whitney, Benefit Programs Specialist IV
Position#: 559, Compton, Tondalaul, Program Coordinator
Position#: 609, Baker, Desiree, Benefit Programs Supervisor

INTO CUSTODY:

21250795 21262909

OUT OF CUSTODY:

21254341

DISCUSSION HELD:

ADMINISTRATIVE BOARD MEETING HELD ON JANUARY 20, 2026:

PRESENT:

ABSENT:

Amanda Blankenship, Chairman
Tina Compton, Vice-Chairman
Lynn Smith
Tom Mackey
Whitney Breeding
Cecil Stiltner
Vern Presley, Attorney
Marcella Watson, Director
Holly McClanahan, Admin. Clerk
Sandi Foster, Accountant

Hassell Bailey

Amanda Blankenship, Chairman called the meeting to order at 6:00 P.M.

Tina Compton made a motion to approve the agenda, seconded by Lynn Smith, and by unanimous voice vote, the motion passed.

Lynn Smith made a motion to approve the December 16, 2025, minutes, seconded by Tina Compton by roll call vote all ayes, Tom Mackey and Whitney Breeding abstained.

Tina Compton made a motion to approve agency expenditures, seconded by Lynn Smith, and by unanimous voice vote, motion passed.

Director Discussion

Director Marcella Watson provided information on agency events.

Cecil Stiltner made a motion to renew VACORP policies, seconded by Whitney Breeding, and by unanimous voice vote, motion passed.

Director Marcella Watson presented to the Board a flex time option for staff. Director Marcella Watson stated before staff can use flex time all their compensation time must be used first.

Tina Compton made a motion for the agency to attempt a temporary three-month trial, the trial will not include weekends for flex hours for staff, seconded by Cecil Stiltner, and by unanimous voice vote, motion passed.

Director Marcella Watson presented to the Board clerical unit is short staff and needs an extra person in their unit. Director Marcella Watson stated the agency will reclassify HSA III position to a Fiscal Assistant III position.

Cecil Stiltner made a motion to reclassify an HSA III position to Fiscal Assistant III position for clerical unit, seconded by Whitney Breeding, and by unanimous voice vote, motion passed.

Director Marcella Watson stated in 2014 that the agency sent a proposal to the state allowing the agency to follow the county Holiday calendar.

Tina Compton made a motion for the agency to follow the county Holiday calendar, seconded by Tom Mackey, and by unanimous voice vote, motion passed.

Director Marcella Watson stated Family Service Specialist II Naeem Lott-Khan resigned from his position. Director Marcella Watson stated the agency recruited for a Family Service Specialist II and the applicant came by the office on Tuesday, January 20, 2026, to fill out their pre-employment paperwork.

Old Business

Director Marcella Watson stated she has a document that Amanda Blankenship, Board Chairman, will need to sign for the agency to sell the Red Escape. Director Marcella Watson stated the agency has all new doors and the new server has been installed.

New Business

Director Marcella Watson stated Attorney Vern Presley has asked for a \$200.00 an hour rate increase. Director Marcella Watson stated Attorney Vern Presley has worked as an agency attorney for several years with a rate of \$150.00 an hour. Director Marcella Watson stated she spoke with the Board Chairman and the Board Chairman asked for Director Marcella Watson to contact other agencies for a rate comparison. Director Marcella Watson stated three local agencies responded back Tazewell County, Washington county, and Dickenson County; Director Marcella Watson stated the three agencies pay their agency Attorney \$175.00 an hour.

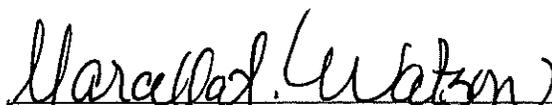
Whitney Breeding made a motion for Attorney Vern Presley to continue representation and retain current counsel, increase rate to \$200.00 an hour based upon research and experience and quality of experience and work provided, seconded by Cecil Stiltner, and by unanimous voice vote, motion passed.

Sandi Foster presented accounting and budget training to the Administrative Board.

 <hr/> <p>AMANDA BLANKENSHIP, CHAIRMAN Tina M Compton Co. CHAIRMAN</p>	<p>DATE <u>2/17/2026</u></p>
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The next Board meeting will be on February 17, 2026, in the conference room at Social Services.

Cecil Stiltner made a motion to adjourn, Tom Mackey seconded this motion, and by unanimous voice vote, the motion passed.

 <hr/> <p>AMANDA BLANKENSHIP, CHAIRMAN</p>	<p>DATE <u>2/17/2026</u></p>
 <hr/> <p>MARCELLA WATSON, DIRECTOR</p>	<p>DATE <u>2.17.2026</u></p>