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ON JULY 21, 2026 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions:	357	Pages	44
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Disbursements of Special Welfare Funds:	\$ 7,456.08
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Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, APS, CPS, Foster Care, Grants):

Receipt No's: 1163695 - 212020	\$ 35,259.52
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Payment for Payroll and Administrative Payments as follows:

Payroll:

JUNE 15, 2026	\$185,777.25
JUNE 30, 2026	<u>\$193,338.13</u>
TOTAL	\$379,115.38

Administrative Payments:

Warrant No.

214706 - 214723	\$ 7,407.34
214724 - 214732	\$ 1,038.30
214985 - 215000	<u>\$123,893.18</u>
TOTAL	\$132,338.82

RATINGS COMPLETED:

Position#: 304, Blankenship, Christina, Office Associate III
Position#:505, Booher, Tina, Benefit Programs Specialist II
Position#:561, Wolford, Kayla, Benefit Programs Specialist II

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Ratings Cont'd:

Position#:511, Turpin, Tyan, Benefit Programs Specialist II

INTO CUSTODY:

None

OUT OF CUSTODY:

21217162 21244099 21252016

DISCUSSION HELD:

ADMINISTRATIVE BOARD MEETING HELD ON JUNE 16, 2026:

PRESENT:

Amanda Blankenship, Chairman
Tina Compton, Vice-Chairman
Lynn Smith
Cecil Stiltner
Tom Mackey
Vern Presley, Attorney
Marcella Watson, Director
Holly McClanahan, Admin. Clerk
Sandi Foster, Accountant
Kayla Wolford
Jennifer Lilly, Regional Director
Andre Richmond, Regional Admin. Manager

ABSENT:

Whitney Breeding
Hassell Bailey

Amanda Blankenship, Chairman called the meeting to order at 6:00 P.M.

Lynn Smith made a motion to approve the agenda, seconded by Cecil Stiltner, and by unanimous voice vote, the motion passed.

Jennifer Lilly, Regional Director and Andre Richmond, Regional Administrative Manager, presented Administrative Board training to the members of the Administrative Board.

Tina Compton made a motion to approve the May 19,2026, minutes with an amendment clarifying who made and seconded the motion to approve the staff appreciation gifts, seconded by Cecil Stiltner and by unanimous voice vote, the motion passed. Amanda Blankenship and Tom Mackey abstaining as they were absent from the May 19, 2026, meeting.

Tina Compton made a motion to approve agency expenditures, seconded by Cecil Stiltner, and by unanimous voice vote, motion passed.

Director Discussion

Director Marcella Watson provided information on agency events.

Lynn Smith made a motion for arrangements and details at Director Marci Watson's discretion for the Drug Recovery court members to use the agency parking lot for a car wash, seconded by Tina Compton, and by unanimous voice vote, motion passed.

Tom Mackey made a motion for the agency to dispose of old furniture, seconded by Cecil Stiltner, and by unanimous voice vote, motion passed.

Director Marci Watson stated the Board of Supervisors approved for the agency burial fund to increase from \$1,000 to \$1,500.

Old Business

Director Marci Watson stated that the Board of Supervisors approved a one-time 2% employee bonus after receiving the emergency ordinance from the County Administrator's office, which was given to staff members on June 15.

Director Marci Watson stated the agency has three vehicles that will be auctioned off. Director Watson stated the agency is waiting for County Administrator, Craig Horn, to review and sign the authorization form for the agency vehicles to be auctioned off by the county.

Lynn Smith made a motion for the agency to keep the storage building, seconded by Tina Compton, and by unanimous voice vote, motion passed.

New Business

No new Business

Amanda Blankenship moved to discuss personnel, Tina Compton made a motion for the Board to move into closed session pursuant to 2.2-3711(A)(1) to discuss personnel. Tom Mackey seconded this motion, and by unanimous voice vote of the Board, the motion passed.

The Board moved out of closed session upon motion by Lynn Smith, seconded by Cecil Stiltner, and by unanimous roll call vote of the Board stipulated that nothing was discussed in closed session except what the Board went into closed session for.

CERTIFICATION OF CLOSED SESSION

WHEREAS, The Buchanan County Department of Social Services Administrative Board has convened on June 16, 2026, pursuant to an affirmative-recorded vote in accordance with the provision of Virginia Freedom of Information; and **WHEREAS**, 2.2-3711(A)(1) of Virginia requires a certification by the Administrative Board that such closed session was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Buchanan County Department of Social Services Administrative Board certifies by roll call vote of Tina Compton, Cecil Stiltner, Tom Mackey, Amanda Blankenship and Lynn Smith to the best interest of each member's knowledge

only matters identified in the motion convening the closed meeting were heard, discussed or considered by the Buchanan County Department of Social Services.

Amanda Blankenship
AMANDA BLANKENSHIP, CHAIRMAN

7-21-26
DATE

Tina Compton made a motion to not make any changes, updates, or additions to Director Marci Watsons EPPE, seconded by Lynn Smith, and by unanimous voice vote, motion passed.

The next Board meeting will be on July 21, 2026, in the conference room at Social Services.

Lynn Smith made a motion to adjourn, Tina Compton seconded this motion, and by unanimous voice vote, the motion passed.

Amanda Blankenship
AMANDA BLANKENSHIP, CHAIRMAN

7-21-26
DATE

Marcella Watson
MARCELLA WATSON, DIRECTOR

July 21, 26
DATE